



## CHAIRS OF EXCELLENCE

### Chairs of Excellence – Purpose

---

*The Chairs of Excellence* are grants awarded to exceptional faculty members striving for innovative avenues to advance the opportunities for our students in this global environment with an equity-centric lens at the forefront of their proposal.

### Eligibility & Criteria

---

#### Who may apply?

- Only full-time faculty in the Chair's designated discipline may apply. Proposals must be approved by their department chair.

#### The Selection Committee reviews the proposals with the following priorities in mind:

- Professional development of the faculty member can be included as part of the stated goal as long as it pertains directly to a positive impact on student outcomes.
- Proposals must clearly state how the funds will be used to meet the stated goals.
- Selection Committee will meet in March. Decisions will be rendered in April and formally announced immediately following.

### Proposal Requirements

---

1. Application cover sheet
2. A two-page proposal for the three-year project
3. Clear, itemized budget page which identifies how funds will be spent each of the three (3) academic years
4. Provide two specific metrics for each of the three (3) years as part of the application process due by December 31<sup>st</sup> of the current year. Impact on student equity, student experience, innovation and SMC vision are encouraged;
5. A *sustainability plan* with a brief, explanation of how your efforts will carry through years beyond the grant funding. The sustainability plan's intent is designed to consider how changes, new ideas and innovations can endure beyond year three of the award.
6. Additional Requirements if Awarded: All COE grantees will be required to present one (1) workshop on the topic awarded at the spring Faculty Flex Day during the second year of their award
7. CV



## Selection Committee

---

- The selection committee is comprised of college administrators, SMCF Board members and administrators, and appropriate donors or other fund representatives.
- Finalists may be asked to explain their proposals in a 10-minute presentation to the selection committee.
- Member(s) from the SMCF Chairs of Excellence Review Committee may opt to review my grant on an annual basis;

## Progress Reports

---

At the end of each academic year, awarded chairs are required to submit to the Foundation a progress report stating what goals were and were not achieved, and why.



SANTA MONICA COLLEGE  
FOUNDATION

## CHAIRS OF EXCELLENCE APPLICATION COVER SHEET

Deadline: Sunday, December 31, 2018

---

Applicant's name

---

Department

---

Email

---

Phone

---

Applicant's Signature

---

Date

---

Department Chair's Name *(please print)*

---

Department Chair's Signature

---

Date

Email completed proposals to: [Foundation@SMC.edu](mailto:Foundation@SMC.edu)  
Subject: Chairs of Excellence Proposal



SANTA MONICA COLLEGE  
FOUNDATION

**CHAIRS OF EXCELLENCE**  
**2019 – 2020 Application Summary**

Department: \_\_\_\_\_

First/Last Name  
of Applicant \_\_\_\_\_

In a maximum of two-pages, please respond to the following questions:

1. Summarize your proposal request including goals and outcomes.
2. Why is this grant necessary to achieve your stated goals and outcomes?
3. How will your project impact student success?
4. How will this enhance your professional development?
5. Other comments

