



## ANNUAL SCHOLARSHIP FORM

Thank you for donating a scholarship at the Santa Monica College Foundation. The required minimum level for an annual scholarship disbursement is \$1,000 plus an additional 4% administrative fee upon receipt of the donation. Please provide the following information along with your contribution for us to award the fund in accordance with your wishes. Please inform us of any changes in writing by emailing [foundation@smc.edu](mailto:foundation@smc.edu).

### CONTACT INFORMATION

Donor's F/L Name: \_\_\_\_\_

Contact Person (if donor is an organization): \_\_\_\_\_

Address: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### ESTABLISHING SCHOLARSHIP FUND

This scholarship is created:      In Honor              In Memory              Other

Honoree Name: \_\_\_\_\_

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Published Title of the Scholarship Fund: \_\_\_\_\_

Amount of the award(s)? (minimum \$1,000): \_\_\_\_\_

Total to be paid by donor (including 4% administrative fee): \_\_\_\_\_

### STUDENT ELIGIBILITY CRITERIA

In accordance with the United States Department of Education, Office for Civil Rights, Title IX prohibits discrimination on the basis of sex, and Title VI prohibits discrimination based on race, color or national origin in any education program or activity operated by a recipient of federal financial assistance. Santa Monica College and Santa Monica College Foundation are subject to Title VI and Title IX and are committed to a fair and equitable experience for all SMC students.

The donor is not required to stipulate eligibility criteria. Unrestricted scholarships allow the Foundation to direct monies where the need is greatest among our student body in any given year. Scholarship recipients are selected by committees comprised of appropriate SMC faculty and staff. Should you wish to specify eligibility criteria, you may do so below:



**Choose (1) One:**

Unrestricted: Allow the scholarship selection committees and Foundation to direct the monies where the need is greatest among students from year-to-year

Restricted: Criteria is selected below

Hybrid: Preference for a student meeting the criteria selected below, with the option for the Foundation to give broader consideration if the preferred criteria cannot be met

**Additional Criteria:**

Minimum GPA (may not be lower than 2.5): \_\_\_\_\_

Academic Major (optional): Primary Choice \_\_\_\_\_ Secondary Choice \_\_\_\_\_

Student Status:	No restriction	New	Continuing	Transfer
	Part Time	Full Time		

Other Criteria (i.e., volunteerism, working student): \_\_\_\_\_

Target amount of each scholarship (at least \$1,000): \_\_\_\_\_

Target quantity of scholarships annually: \_\_\_\_\_

**Sustainability.** The Santa Monica College Foundation is an independent 501(c)(3) nonprofit corporation and must therefore generate its own operating budget. These operating funds allow the Foundation to raise and manage all resources with the highest level of efficiency, transparency, and accountability. The Foundation provides hundreds of thousands of dollars per year for student success programs, scholarships, emergency funds, and other needs of the College. The Foundation generates this revenue through a variety of strategies, including the assessment of sustainability (gift) fees on restricted gifts. Fees shall be set by the Foundation Board of Directors and are reviewed periodically.

My signature below indicates I agree to the terms set forth by this scholarship agreement.

Donor Name  
Signature  
Date

Santa Monica College Foundation Representative  
Signature  
Date