



CHAIRS OF EXCELLENCE

Chairs of Excellence – Purpose

The Chairs of Excellence are grants awarded to exceptional faculty members striving for innovative avenues to advance the opportunities for our students in this global environment with an equity-centric lens at the forefront of their proposal.

Eligibility & Criteria

Who may apply?

- Only full-time faculty in the Chair's designated discipline may apply.
- Proposals must be approved by their department chair.

The Selection Committee reviews the proposals with the following priorities in mind:

- Professional development of the faculty member can be included as part of the stated goal as long as it pertains directly to a positive impact on student outcomes.
- Proposals must clearly state how the funds will be used to meet the stated goals.
- Selection Committee will meet in April. Decisions will be rendered and formally announced immediately following.

Proposal Requirements

1. Application cover sheet
2. A two-page proposal for the three-year project
3. Clear, itemized budget page which identifies how funds will be spent each of the three (3) academic years
4. Provide two specific metrics for each of the three (3) years as part of the application process due by March 1st. Impact on student equity, student experience, innovation and SMC vision are encouraged;
5. A *sustainability plan* with a brief, explanation of how your efforts will carry through years beyond the grant funding. The sustainability plan's intent is designed to consider how changes, new ideas and innovations can endure beyond year three of the award.
6. Additional Requirements if Awarded: All COE grantees will be required to present one (1) workshop on the topic awarded at the spring Faculty Flex Day during the second year of their award
7. CV



Selection Committee

- The selection committee is comprised of college administrators, SMCF Board members and administrators, and appropriate donors or other fund representatives.
- Finalists may be asked to explain their proposals in a 10-minute presentation to the selection committee.
- Member(s) from the SMCF Chairs of Excellence Review Committee may opt to review my grant on an annual basis;

Progress Reports

At the end of each academic year, awarded chairs are required to submit to the Foundation a progress report stating what goals were and were not achieved, and why.



SANTA MONICA COLLEGE
FOUNDATION

CHAIRS OF EXCELLENCE APPLICATION COVER SHEET

Deadline: March 1st, 2022

Applicant's name

Department

Email

Phone

Applicant's Signature

Date

Department Chair's Name *(please print)*

Department Chair's Signature

Date

Email completed proposals to: Foundation@SMC.edu
Subject: Chairs of Excellence Proposal



SANTA MONICA COLLEGE
FOUNDATION

CHAIRS OF EXCELLENCE
Application Summary

Department: _____

First/Last Name
of Applicant _____

In a maximum of two-pages, please respond to the following questions:

1. Summarize your proposal request including goals and outcomes.
2. Why is this grant necessary to achieve your stated goals and outcomes?
3. How will your project impact student success?
4. How will this enhance your professional development?
5. Other comments



CHAIRS OF EXCELLENCE BUDGET

Please provide detailed, itemized budget information. Consider including quotes so that the selection committee can examine the scope of the work.

- Total should equal amount requested.
- Please be sure to include estimated shipping and sales tax.
- If approved, additional check requisitions and/or receipts may need to be obtained.

<i>Vendor</i>	<i>Item Description</i>	<i>Quantity</i>	<i>Amount/Unit</i>	<i>Total Amount</i>
<i>Total Budget</i>				